



KITUI WATER AND SANITATION CO. LIMITED

P.O Box 341 – 90200 KITUI

+254 (0) 701545554 | kitwasco@gmail.com / info@kitwasco.co.ke

www.kitwasco.co.ke

Kyangwithya - Misewani Road Opposite the Governor's Office, 100M off Gate B

DATE: 28/04/2025

ADDENDUM

TENDER NAME: TENDER FOR THE PROVISION OF SECURITY SERVICES

TENDER NO: KITWASCO/OT/011/2025-2026

RE: CLARIFICATION

Kitui Water and Sanitation Company Limited would like to clarify to all eligible bidders on the evaluation criteria for the above Tender as per request for clarification received this morning. The clarification is as follows;

NO	ORIGINAL EVALUATION CRITERIA	CLARIFICATION	CLARIFICATION	MARKS
1	Experience in similar assignments for the past two years (2023- 2024) Provide at least five (5) projects handled in the last two years with each amounting NOT less than 500,000.00 monthly. Attach copies of contracts, LPOs or LSOs on the client's letter head from each of the sites (4 Marks each)	Experience in similar assignments for the past two years (2023-2024) Provide at least five (5) projects handled in the last two years with each amounting NOT less than 500,000.00 monthly. Attach copies of contracts, LPOs or LSOs on the client's letter head from each of the sites (8 Marks each)	SCORE NO. OF ATTACHMENTS – 5NO EACH EVIDENCE – 8 POINTS TOTAL = 40	MARKS 40
2	Evidence of adequate working capital for this contract. This shall be assessed based on; Certified bank statements by a licensed auditor (kindly indicate the audit firm license number) for the last 2 years months 2023 and 2024 in line with the audited financial statements score)	a. Certified bank statements for years 2023 and 2024 from a reputable Financial Institution b. Audited Accounts for the last two years 2023 and 2024 and certified by a licensed audit firm	Attach Evidence Certified bank statements for years 2023 and 2024 from a reputable Financial Institution Audited Accounts for the last two years 2023 and 2024 and certified by a licensed audit firm	MARKS 14



EVALUATION CRITERIA

No.	Requirement	CLARIFICATION	No. of copies	SCORE
	DESCRIPTION	CLARIFICATION	REQUIREMENT	
1	Experience in similar assignments for the past two years (2023- 2024) Provide at least five (5) projects handled in the last two years with each amounting NOT less than 500,000.00 monthly. Attach copies of contracts, LPOs or LSOs on the client's letter head from each of the sites (4 Marks each)	SCORE NO.OF ATTACHMENTS – 5NO EACH EVIDENCE – 8 POINTS TOTAL = 40	Attach EVIDENCE LSOs, Contract agreements, and provide Contact Person, Address and Telephone Number	40
EQUIPMENT AVAILABILITY				
2	Documentary Evidence of availability of tools equipments & uniforms for security services provide copies of evidence. (30score) I. Appropriate gear II. Whistles and lanyards III. Torches and batteries IV. Identification badges V. Identifiable uniforms with a logo in the name of the security firm at least 2 (two) pairs VI. Guards note books and pen VII. Serviceable military boots VIII. Great coat	NO CLARIFICATION	Attach Evidence of tools, equipments & uniforms	16
FINANCIAL CAPACITY				
3	Evidence of adequate working capital for this contract. This shall be assessed based on; a) Certified bank statements by a licensed auditor (kindly indicate the audit firm license number) for the last 2 years months 2023 and 2024 in line with the audited financial statements score)	a) Audited Accounts for Years 2023 and 2024 and certified by a licensed audit firm b) Certified Bank Statements for the above period of 2023 and 2024 from a reputable financial institution	Attach Evidence - Audited Accounts for years 2023 and 2024 and certified by a licensed audit firm Certified bank statements for 2023 and 2024 from a reputable Financial Institution	14



4	<p>Operations Manager;</p> <p>i). Minimum form four level of education (attach copies of academic certificates) - (1 Marks)</p> <p>ii). Risen to the rank of Chief Inspector of Police or Captain rank in the armed forces or Manager in private guarding services or its equivalent position (1marks)</p> <p>iii). Must have at least 5 years' working experience- attach CV (2marks)</p> <p>iv). Trained in any of the following; Radio Communication, firefighting, terrorism and bomb threat procedures, first aid, customer service and competence in the use of computer. (attach evidence) - (1 Marks)</p>	No Clarification	<p>Attach CV, relevant academic</p> <p>Evidence and other testimonials</p> <p>Evidence of manager competence, Experience siting any security contract he has managed in the last two years.</p> <p>Attach recommendation letter from previous employer for the last 2 years</p>	10
5	<p>Supervisor</p> <p>i). Minimum 'O' level qualification (attach copies of academic certificates) - (1 Marks)</p> <p>ii). Risen to the rank of Senior of Sargent of Police or Sargent rank in the armed forces or Manager in private guarding services or its equivalent position (1marks)</p> <p>iii). Must have at least 3 years' working experience- attach CV (2marks)</p> <p>iv). Trained in any of the following; Radio Communication, Dogs handling, fire-fighting, terrorism and bomb threat procedures, first aid, customer service and competence in the use of computers. (attach evidence) - (1Marks)</p>	No Clarification	<p>Attach CV, relevant academic</p> <p>Evidence and other testimonials</p> <p>Evidence of supervisor competence, Experience siting any security contract he has managed in the last two years.</p> <p>Attach recommendation letter from previous employer for the last 2 years</p>	10



6	A written declaration that the service provider shall pay the salaries on time and there should be no complaints from your staff of delayed salaries.	No Clarification	Letter shall be certified by a commissioner for oaths	10
TOTAL SCORES				100



Sincerely
[Signature]
 June Muiyao
 Managing Director
KITWASCO.

